

**Confidential Personal/Business Recommendation**

Candidate's Name: \_\_\_\_\_

**All recommendations must be in the LEAD New York office no later than March 1, 2019**

As we search for people with leadership potential, we would appreciate your frank evaluation of his/her abilities and attitudes. All information will be treated confidentially and will be used only by members of the Selection Committee.

1. I know the applicant in a \_\_\_\_\_ business or \_\_\_\_\_ personal capacity:  
 \_\_\_\_\_ Thoroughly                      \_\_\_\_\_ Fairly well                      \_\_\_\_\_ Superficially

2. How long have you known the applicant? \_\_\_\_\_

3. What is the nature of your association with the applicant?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

4. Please check your best judgment of the candidate relative to the following:

	Superior	Excellent	Good	Fair	Poor
Demonstrated leadership					
Critical thinking					
Ability to work with others					
Personal Character					
Ability to communicate					
Action and change orientation					

5. Please comment on what you think the applicant would contribute to the class, the industry and/or the community. (Strengths to share.)

---

---

---

---

6. Please comment on growth areas for the applicant. (Areas in need of improvement)

---

---

---

---

Signed \_\_\_\_\_

Title/Occupation \_\_\_\_\_

Address: \_\_\_\_\_

(Street)

\_\_\_\_\_

(City)

\_\_\_\_\_

(Zip Code)

( ) \_\_\_\_\_

(Telephone)

Thank you for completing this recommendation.

Please remit to:  
LEAD NY Program  
Cornell University  
275B Warren Hall  
Ithaca, New York 14853  
Fax: (607)254-2896