1. **Name:** New York State Department of Agriculture and Markets.

2. **Host background Information:** NYSDAM’s promotes the agriculture and food processing industries. More importantly, it has a regulatory role in protecting animal and plant health and ensuring the safety of New York’s food supply.

3. **Internship Position Name/Title:** Secure Milk Supply Program Assistant

4. **Internship Position / Project Context:** NYSDAM is participating in an interstate effort to ensure the security of the milk supply against the threat of an outbreak of Foot & Mouth Disease. This internship will support the NYSDAM Secure Milk Supply Program through outreach, education, and information collection designed to help increase awareness of Foot & Mouth Disease and identify preventive strategies. This effort is a necessary element in New York’s work to ensure that proper biosecurity planning is in place for public health and safety.

5. **Internship Position Description:** With guidance from a supervisor, the intern will develop and implement strategies to make producers, processors, and haulers aware of the Secure Milk Supply Program and coordinate information sharing between these partners and NYSDAM. While the primary focus of this internship is on the distribution and coordination of information targeted to the industry, conveying feedback and alternative solutions from these partners to NYSDAM is also a principal responsibility.

6. **Basic Qualifications and Preferred Experience:** Intern applicant should have basic knowledge of dairy farming and/or milk processing. The intern must be able to drive a car or light truck in New York State.

7. **Internship Schedule:** It is the expectation of the CALS NYS Internship Program that interns will devote 32 hours (80%) of a standard 40-hour work week to the responsibilities of their position and 8 hours (20%) to the community engagement project. It is preferable that the 20% release time for the community engagement project be taken either in one eight-hour day or two, 4-hour half days.

8. **Expected Outcomes (for intern):** An intern will develop a strong relationship with the dairy industry in the Genesee/Wyoming/Livingston and Orleans county region. The intern will also become fluent in the Secure Milk Supply project and be aware of the biosecurity needs of the wider animal livestock industry. A successful intern will further develop organizational, communications, and network skills as appropriate to this sector of the industry.

9. **Location of Assignment:** Batavia, NY.

10. **Other:** Intern will need a licensed and insured vehicle; mileage will be reimbursed. IT support will be provided by NYSDAM.